



# BUILDING PERMIT APPLICATION

## CITY OF TROY

DEPARTMENT OF BUILDING INSPECTIONS  
500 W. BIG BEAVER ROAD  
TROY, MICHIGAN 48084  
248-524-3344

Check # \_\_\_\_\_

**BUILDING**

Date: \_\_\_\_\_

### Project Information

Job Address: \_\_\_\_\_ Suite # \_\_\_\_\_  
Lot: \_\_\_\_\_ Subdivision: \_\_\_\_\_ Sidwell # \_\_\_\_\_

### Building Type

Industrial       Office       Commercial  
 Residential       Duplex       Condo       Multiple       Other \_\_\_\_\_

### Request for Building Permit To:

Construct       Complete       Add to       Alter       Repair       Demolish       Other \_\_\_\_\_  
 New Building       Existing Structure       Tenant Space  
 Garage/Accessory Building       Deck       Patio       Pool       Spa       Other \_\_\_\_\_

Additional Information on location of Construction (Floor/area of bldg.) \_\_\_\_\_

Size of Bldg./Addition/Tenant Space/Garage/Deck/etc.: \_\_\_\_\_

ZONING: \_\_\_\_\_ USE GROUP: \_\_\_\_\_ CONST. TYPE: \_\_\_\_\_

ESTIMATED COST OF CONSTRUCTION      \$ \_\_\_\_\_      \$ \_\_\_\_\_  
By Contractor      By Department

### Applicant Information

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
License # \_\_\_\_\_ Federal ID # \_\_\_\_\_ MESC # \_\_\_\_\_ Comp. Carrier \_\_\_\_\_  
Email: \_\_\_\_\_ Preferred Contact # /Name \_\_\_\_\_  
 Check if you would like email notification of any violations

### Owner Information

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

PLOT PLANS SHALL BE Submitted on Separate Sheets and shall show all easements and measurements (must be correct and in detail).  
Show all streets abutting lot, indicate front of lot, show all buildings, existing and proposed distances to lot lines.

I, CERTIFY THAT THE INFORMATION ON THIS APPLICATION IS TRUE AND CORRECT AND THAT I HAVE REVIEWED ALL DEED RESTRICTIONS WHICH MAY APPLY TO THIS CONSTRUCTION AND AM AWARE OF MY RESPONSIBILITY THEREUNDER.

#### Homeowner Affidavit

I hereby certify that the work described on this permit application shall be installed **by myself in my own home** in which I am living or about to occupy. All work shall be installed in accordance with the State of Michigan Building Code and shall not be enclosed, covered up or occupied until it has been **inspected** and **approved**. I will cooperate with the Building Inspector and assume all responsibility to arrange for necessary inspections.

**Section 23a of the state construction code act of 1972, 1972PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.**

Signature & Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

(Owner's signature indicates compliance with homeowner's affidavit)

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ Notary Public, \_\_\_\_\_ County, Michigan

My commission expires \_\_\_\_\_

**A SOIL EROSION PERMIT MAY BE NECESSARY FOR YOUR BUILDING PERMIT TO BE PROCESSED  
PLEASE SEE THE ENGINEERING DEPARTMENT**

FOR BUILDING DEPARTMENT USE ONLY

APPROVED BY:  Plan Commission  
 Board of Zoning Appeals  
 City Council

Date: \_\_\_\_\_  
Date: \_\_\_\_\_  
Date: \_\_\_\_\_

PLAN ANALYST COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SPECIAL STIPULATIONS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Plan Review Fee Paid \$ \_\_\_\_\_ Date \_\_\_\_\_

Soil Erosion \_\_\_\_\_

FEES DUE:

Building Permit Fee \$ \_\_\_\_\_

Sewer Fee \$ \_\_\_\_\_

Water Fee Due \$ \_\_\_\_\_

Certificate of Occupancy \$ \_\_\_\_\_

Structural Review Fee \$ \_\_\_\_\_

Bond (refundable) \$ \_\_\_\_\_

Plans  Rolled  Plan Review Comments

Plan Review Fee \$ \_\_\_\_\_

Folded

Add'l Plan Review Fee \$ \_\_\_\_\_

Attached

Micro Film Charge \$ \_\_\_\_\_

Scanned

Grade Inspection \$ \_\_\_\_\_

No Plans

Street Maintenance Fee \$ \_\_\_\_\_

Tree Deposit \$ \_\_\_\_\_

Residential Bldg Contractor  
Registration (exp. 5/31) \$ \_\_\_\_\_

**TOTAL DUE** \$ \_\_\_\_\_

APPROVED BY: \_\_\_\_\_

DATE: \_\_\_\_\_